

IRISH BEACH ARCHITECTURAL DESIGN COMMITTEE  
PO BOX 237 MANCHESTER, CA 95459  
January 14, 2017

Approved MINUTES

**Open meeting beginning at 10:00 AM at Garcia Grange, 43970 Crispin Road.**

**CALL TO ORDER:** The meeting was called to order at 10:10 by RJ Dial. Other Committee members present: Tom Reidenbach, Don McCormick. Absent: John McGhee. In attendance in the audience: Gordon Moores, Dewey Rodgers.

**APPROVE MINUTES:** The last ADC meeting held was July 19, 2014, and the minutes were subsequently approved and posted on the IBIC website ([http://www.ibiclub.com/IBADC\\_Minutes.htm](http://www.ibiclub.com/IBADC_Minutes.htm)).

**NEW BUSINESS:**

**Rodgers 2/50 (14901 Mallo Pass Drive): Garden Shed Construction. After the Fact Major Exterior permit application.** A concern was submitted in writing from William Moores about the shed matching the house materials and design. The committee noted during the meeting that it would have been ideal if the applicant had requested a permit prior to start of construction, but the ADC did verify that once construction had started that the siding, color and windows matched the existing house. The roofline was a compromise as a hip roof to match the house would have resulted in a higher profile than the shed roof style eventually used. RJ made a motion that the completed project be approved. The motion was seconded by Tom and approved 3-0.

**COMMUNICATIONS:**

**Letter received from Bill Moores (12/5/17).** Concerns about Exterior Projects on lots 3/59 and 2/50. See New Business and Unfinished Business sections.

**Letter Received from Rebecca Hinsberger (01-14-17).** AT&T would like to put a cell phone tower (camouflaged as a tree), on the Nichols Ranch 61 acre parcel,

but had concerns that the Irish Beach CC&Rs applied to the parcel owing to proposed annexation of the Nichols Ranch in 1980 at the time the parcel was being considered for subdivision. Ms. Hinsberger, represented by Gordon Moores at the meeting, requested a letter from the ADC to AT&T explaining that the Irish Beach CC&RS did not apply to the Nichols Ranch (which would have prevented the tower installation) as the planned development was never approved by County Planning. RJ motioned that the letter be drafted, reviewed by the committee and then sent to AT&T Site Services. Tom seconded and it was passed 3-0.

#### **UNFINISHED BUSINESS:**

**Dutey 3/59 (43981 Sea Cypress): Unpermitted construction of perimeter fence & wood shed. Letter sent 11/22/16. Follow-up visit on 11/26/16.** It was noted that work had ceased, and it was suggested that RJ stop in again and see if the ADC could assist Donald and Peggy Dutey in submitting a permit application.

**Review of 2017 Permit Fee Structure :** Reflect cost of permit reviews and mailings. Discussion: The fee structure was discussed and it was decided to monitor the Dunbaugh project to determine the actual cost of a review and mailing to baseline the fees. Tom made a motion to charge the Dunbaugh's \$800, and then based upon the final actual cost, adjust their billing up or down. RJ seconded and it was approved 3-0. The Dunbaugh architect, Diana Wiederman subsequently agreed to this.

**IBADC Website Location:** Unresolved as to where ADC Agendas, Minutes, Publications, Procedures & Building information will be hosted. Discussion: IBIC may or may not have a website going forward, and in the spirit of delineation between IBIC and the ADC it was decided that a simple website be established for the ADC similar to that of other ADC entities. The California Pines ([www.CalpinePOA.blogspot.com](http://www.CalpinePOA.blogspot.com)) is an ideal example where the CC&Rs and design and permit applications can be accessed, along with meeting minutes and the ability to post upcoming meeting agendas. The Blogspot hosting is part of the

Google suite of applications, and is free and includes online design tools so that HTML and website coding is not required. The ADC can also use Google Docs or Dropbox in the background to archive and access documents (basically “the Cloud”), solving the following issue.

**Document Retention:** Document, Drawing, Permit & Correspondence storage and retention location and procedures. Process for the request and release of documents. Discussion: Thought is to go digital on all drawings, correspondence, permits and minutes. Will see how this could work once the website is ready to try out.

**ADJOURNMENT/NEXT MEETING:** The meeting was adjourned at 11:38.

**The next meeting is currently scheduled for January 28. Meetings are usually scheduled as required whenever there is New Business.**

**Note: The additional meeting was necessary as the ADC did not retrieve the Phase I application package from the Post Office and get the mailings out, even though applicant mailed the package the correct 5 weeks prior to this meeting. Issues such as this could be prevented on the future by going to a digital application process.**